



**Memorial Art Gallery's
Artists' Affair: Art Off the Walls 2023
ARTWORK DONATION FORM**

All proceeds from An Artists' Affair: Art Off the Walls enable MAG to bring the experience of the arts to the region's schoolchildren—including the innovative Expanded Learning Collaboration with the Rochester City School District—through fun and thoughtful content, both in-person and online. Please use this form to document event non-cash gifts of artwork or personal property to be used for the 'Art Off The Walls' fundraising event.

*We are seeking framed paintings, drawings, photography, ceramics, sculpture, glass, wall art and more.
Donations should have an estimated value between \$300-\$5,000
Thank you for your support!*

Donor / Business Name*:		
Address:		
City:	State:	Zip:
Email*:		
Phone*:		
Contact Person:		

Please fill out one form per donation

Description of Item(s)*:
Artwork Title:
Artist:
Year:
Medium:
Dimensions:
Framed or Unframed:
Edition Information: (If a print)
Additional Information:

Donor's Estimated Value** of Items(s)*: \$
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***Donations should have an estimated value of \$300 - \$5,000 For information on how this donation will impact your income tax return, please consult your tax advisor. We will issue a formal tax receipt for any gift that meets IRS guidelines for tax deductibility. For non-cash gifts, your tax receipt will not display a dollar amount or value but only a description of the item(s) donated. It is the donor's responsibility to substantiate the value of non-cash gifts to the IRS. We can only issue tax receipts for tangible items such as food, art, books, coins, jewelry, and bottles of wine. We cannot issue tax receipts for intangible items such as services, labor, entertainment, accommodations, or use of facilities. Values stated as "priceless" will be procedurally valued at \$1. Values of \$5,000 or greater may require a third-party appraisal.*

Special Instructions:
Donor's Signature and Date*:
Intake Staff/Volunteer Signature and Date:

For internal use only: Allocation code: A11639 ; Appeal code: MG23B ;
Entity ID# New Entity
Transaction Type = Gift Outright (GO), Tender = Personal Property, Source = External Transfer

University of Rochester Advancement, Gift & Donor Records, 300 East River Road, P.O. Box 270032, Rochester, NY 14627, 585-275-8602. Please retain a copy of this form for your records. If you have questions or need additional information, please contact Gift & Donor Records at the phone number above.