



## **Creative Workshop/ Burne Gallery Internship Application 2017/2018 Academic Year**

**Memorial Art Gallery/ CREATIVE WORKSHOP**

Please note that this opportunity is only available for a **current college student** with a professor willing to sponsor them. At completion or midpoint of internship, professor should be available to discuss how this internship fits with student's learning plan.

**Date:**

**Name:**

**Email address:**

**Mailing address:**

**Phone number:**

**Person to contact in an emergency (name, relationship and phone number):**

**School:**

**Level of schooling:**

**Major:**

**Minor:**

**Areas of particular interest:**

**Why are you interested in a Creative Workshop internship?**

**Are you interested in the art of any particular time period or culture?**

**Do you have plans for future schooling?**

**Why have you chosen the Memorial Art Gallery for your internship?**

**Are there departments or tasks that you are interested in learning more about?**

**Do you have any museum experience?**

**What are your expectations for the internship? Is it for school credit, or experience? What is the period during which you are available for this internship (provide approximate dates):**

**Days and hours available to work:**

**Prospective interns must submit this completed “Internship Application” along with:**

1. Full résumé of education and employment
2. Two academic recommendations (These can be emailed)
3. An essay (maximum 500 words) describing your career goals and how you plan to meet those goals; the skills and abilities you will bring to your internship at the Memorial Art Gallery. **Please address why a gallery space in a working art school division of the gallery interests you and why you are qualified.**

There are a limited number of internship slots available. Selected applicants may be interviewed and considered for placement based on the needs of the Gallery as well as the candidate's interests and experience. In addition to assigned internship duties, attempts will be made to introduce students to various aspects of museum work. Please note that availability of internship positions is determined by the needs of the Gallery. Every effort will be made to accommodate a preference; **all internship opportunities are valuable and worthwhile.**

**The application deadlines for 2017/2018 are:**

**WINTER APPLICATIONS ACCEPTED UNTIL NOVEMBER 10, 2017 *or until positions filled!***

**SPRING APPLICATIONS ACCEPTED UNTIL FEBRUARY 10, 2018 *or until position filled!*** We hope to have another Spring intern identified by February 23, 2018.

**SUMMER APPLICATIONS ACCEPTED UNTIL MAY 11, 2018 *or until positions filled!*** We hope to have as many as 2 college interns identified by May 25, 2018.

Again, we hope to have as many as 2 college interns identified by November 10, 2017. Both will work from late November or Early December 2017 until March or April 2018.

**Questions can be directed to Rachael Baldanza at (585) 276-8956 or [rbaldanza@mag.rochester.edu](mailto:rbaldanza@mag.rochester.edu).**

**Please submit all of your materials at one time to either:**

Rachael Baldanza, Curriculum Director, Creative Workshop via email

[rbaldanza@mag.rochester.edu](mailto:rbaldanza@mag.rochester.edu)

Mary Ann Monley, Administrator of Volunteer Services and Tours, Memorial Art Gallery

[mmonley@mag.rochester.edu](mailto:mmonley@mag.rochester.edu)